



REPUBLIC OF LIBERIA

MILLENNIUM CHALLENGE ACCOUNT  
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PROCUREMENT NOTICE

REQUEST FOR QUOTATION

PP REF#: 4A430/LERC/003-1 & 4A430/EP/005

**Supply and Delivery of Vehicles for Liberia Electricity Regulatory Commission (LERC) and Liberia Electricity Corporation (LEC) Customer Service Center**

October 16, 2019

Country: **Liberia**

City/Locality: **Monrovia**

Ref# Number: **4A430/LERC/003-1 & 4A430/EP/005**

Contract Name: ***“Supply and Delivery of Vehicles for Liberia Electricity Regulatory Commission (LERC) and Liberia Electricity Corporation (LEC) Customer Service Center”***

Project Name: **Energy**

Funding Agency: **Millennium Challenge Corporation**

Buyer: **Millennium Challenge Account – Liberia (MCA-Liberia)**

1. Millennium Challenge Account –Liberia (“MCA-Liberia”) is the entity created by the Government of Liberia (“Government”) to manage and implement the activities contained in the Millennium Challenge Compact (“Compact”) entered into between the Government and the Millennium Challenge Corporation (“MCC”) on behalf of the United States of America. Accordingly, MCA-Liberia intends to procure the goods for which details are provided in Annex 1 of the Request for Quotation (RFQ).
2. All firms/suppliers, eligible as per Clauses P1.A.1.7 to P1.A.1.9 of MCC Program Procurement Guidelines (MCC PPG), which are provided on the MCC website [www.mcc.gov](http://www.mcc.gov), are invited to submit their price quotation for the **Supply and Delivery of Vehicles for Liberia Electricity Regulatory Commission (LERC) and Liberia Electricity Corporation (LEC) Customer Service Center**.
3. You are required to provide a quote for all items in accordance with the format contained in the Request for Quotation. Failure to quote for all items in the required format will render your quotation incomplete and thus non-responsive to the RFQ.
4. You must clearly state the **Model of the Goods, Country of Origin, warranty and guarantee period** and submit your quoted Technical Specifications provided in **Annex 1 of the RFQ** for the quoted **vehicles**. The quoted goods must have a minimum **Warranty of 24 to 36 months** and as outlined in Annex 1 of the RFQ.
5. You must clearly state the **Warranty Conditions/Period for Replacement** of defective Goods (not later than thirty (30) calendar days after the contract manager notifies the defects).

6. You must provide verifiable records/evidence of your experience supplying and delivering similar goods over the last three (3) years and must also have an after sales services facility in Monrovia, Liberia.
7. The Goods under Lot 1 and Lot 2 shall be inspected, accepted and handed-over to MCA-L at the supplier's authorized after sales services agent's workshop in Monrovia, Liberia within the agreed delivery schedule. The supplier is responsible for all the custom clearance formalities at the Port in Monrovia, using the services of their own clearing agent. The Purchaser will only facilitate documentation related to import duty exemption.
8. You shall submit one Quote only, either individually or as a member of a joint venture. Should you submit or be involved in more than one Quotation, that may be the basis for rejecting all your quotations. In addition, no alternate quote is permitted under this RFQ.
9. Your priced quotation for Lot 1 and Lot 2 listed in Annex 1 of the RFQ should be submitted to the email address below under clause 14 on or before **November 1, 2019 at 4:00 pm** Liberia time in the format provided under Annex 2 of the RFQ. **Quotations must be submitted electronically in a format that cannot be altered (pdf format is preferred). Hard copy submissions may not be accepted.**

| <b>Submission Requirements:</b>    |                                                                         |
|------------------------------------|-------------------------------------------------------------------------|
| <b>Currency</b>                    | USD                                                                     |
| <b>Required Goods and Services</b> | Refer to Annex 1 of the RFQ                                             |
| <b>Quotation Validity</b>          | 90 days                                                                 |
| <b>Quotations submitted via:</b>   | Email (pdf format is preferred) to the email address in clause 14 below |

10. Request for clarification may be sent to the mail address in clause 14 below, no later than **October 18, 2019. MCA-Liberia shall respond by end of day October 22, 2019.**
11. Evaluation of offers and award of purchase order:
 

Offers determined to be substantially responsive to the description of the goods will be evaluated by comparison of quoted prices in accordance with MCC Program Procurement Guidelines (P1.A.3.4) which are provided on the MCC website ([www.mcc.gov](http://www.mcc.gov)). A Purchase Order Agreement will be issued to the Supplier offering the total lowest evaluated quotation price and that meets the required description of the goods on all items.
12. The Purchaser reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Purchase Order award, without thereby incurring any liability to any Supplier.
13. **Suppliers should register their interest by sending an e-mail (with subject: Supply and Delivery of Vehicles for Liberia Electricity Regulatory Commission (LERC) and Liberia Electricity Corporation (LEC) Customer Service Center** to the Procurement Agent at [MCALiberiaPA@cardno.com](mailto:MCALiberiaPA@cardno.com), giving their full contact details. This will ensure that the Supplier receive a copy of the RFQ and any updates regarding the RFQ.
14. Your quotation in the required format should be addressed and submitted to:

**MCA-Liberia Procurement Agent**  
 Email : [MCALiberiaPA@cardno.com](mailto:MCALiberiaPA@cardno.com)