



Government of Liberia
MILLENNIUM CHALLENGE ACCOUNT LIBERIA

RESPONSES TO REQUEST FOR CLARIFICATION

Ref: Ref: 4A430/LERC/001-5

Supply and Delivery of Accounting Software, HR Software & Antivirus Lot 1, Call Manager/PBX Lot 2, Laptops Lot 3, Emergency UPS Lot 4 and Backup Software Lot 5

Following the advertisement and issuance of the Request for Quotation (RFQ) for the **Supply and Delivery of Accounting Software, HR Software & Antivirus Lot 1, Call Manager/PBX Lot 2, Laptops Lot 3, Emergency UPS Lot 4 and Backup Software Lot 5**, Suppliers were provided the opportunity to ask questions and request clarifications related to the RFQ in writing up to December 18, 2020.

The following are the requests for clarification from the Suppliers and MCA-Liberia's responses:

#	Suppliers' Queries	MCA-Liberia's Responses
1.	LOT1 - Can we submit a quote for an alternate HR solution if it meets or exceeds the requirements listed for the SaaS software? The solution to be proposed is also SaaS and may have features similar or more expansive than the requested software.	<i>Suppliers may quote solutions that meets or exceeds the requirements. However, Suppliers may be required to provide additional resources regarding the setup and use depending on the familiarity of the quoted solution.</i>
2.	Submission of multiple LOTS. Do we have to submit each quote with a separate set of supporting documents: business registration, tax clearance, etc. or will one set suffice for all quotes?	<i>Even though broken down into Lots, this is one requirement. Therefore, your quotation should be submitted in accordance with Annex 2 and 4 with relevant supporting documents attached. There is no need to duplicate supporting documents except if they are different.</i>
3.	If submitting multiple quotes, can we send them as five separate documents for each lot or can it be one document containing all lots?	<i>The quotation price for each Lot should be submitted separately in accordance with Annex 2. You will be submitting one quotation with a clear indication of each of the Lots you</i>

#	Suppliers' Queries	MCA-Liberia's Responses
		<i>will be submitting a quotation for. There is no requirement to tally them.</i>
4.	Can we send all lots in a single email or should they be separate emails?	<i>All Lots should be quoted separately following the quotation submission forms (Annex 2 and 3). These will be submitted in one quotation.</i>
5.	<p>This is in reference to the Phone System (Lot 2). The specifications listed are only for the telephone terminals/handsets.</p> <ol style="list-style-type: none"> 1. Is there an existing PBX installed or available? If yes, please specify the make and model of the PBX. 2. Do you want only the terminals or also the PBX? If yes, please provide the specifications for the PBX. If no, please let us know if we are to provide that as part of the phone system. 	<p><i>There is no existing PBX or terminal.</i></p> <p><i>Suppliers are expected to provide a PBX that will support at a minimum the requirements defined for the handsets. Refer to Addendum 1 to the RFQ.</i></p>
6.	We are finding it difficult to source the VoxHR software. Is it okay if we skip this item? Can you please provide us a weblink for this software?	<i>Please refer to question 1 and the corresponding response.</i>
7.	<p>Sophos Central Intercept X Advanced Antivirus, Exclusive version for servers, 4 of the 20 should be for noted for server use.</p> <p>You have mentioned that you require Quantity 20. We need to know if you require Quantity 20 of 20 user packs? Meaning you will have 400 users in total? Please clarify.</p>	<i>20 Total Users.</i>