



**Government of Liberia
MILLENNIUM CHALLENGE ACCOUNT LIBERIA**

PRE-BID CONFERENCE MINUTES

Procurement of

Development, Implementation and Deployment of a Regulatory Information Management System (RIMS) for Liberia Electricity Regulatory Commission (LERC)

(Ref: 4A1506/EP/013)

September 08, 2020, 2:30 pm through WebEx

Present:

Company Representatives		Entity
David Onu, Ojiakunolu, Joseph	Representative	INTERRA NETWORKS, Nigeria
Curtis	Representative	MWETANA Consulting and Technology Group, Liberia
Abhilash Varghese; Nii Anyete	Representative	Intercom Programming & Manufacturing Co. Ltd (IPMC), Ghana
Kirui Leonard	Representative	Advantech Consulting Ltd, Kenya
Gabriel, Dipo	Representative	PricewaterhouseCoopers Limited, Nigeria
Thiyagu Palani	Representative	NSOFT (India) Services Pvt Ltd, Bangalore
Safaa Issa	Representative	Khatib and Alami Consulting Engineers Offshore SAL, Lebanon
Shalmalee Ghate and Nolwenn	Representative	Revenue Development Foundation, Ivory Coast
Rohan Jadhav	Representative	CRISIL Risk and Infrastructure Solutions Limited, India
Dorbor Bedell	Representative	Smart Systems, Liberia
Patria Klein	Representative	Energy Markets Group Inc., Washington, USA
Alina Di Bella	Representative	Quidgest, Portugal
Arya	Representative	deshpande@gmail.com
Charles Ibrahim	Representative	charles.ibrahim@net.usj.edu.lb
Tarun	Representative	tarun.2385@gmail.com

Dev Natani	Representative	dev@appcino.com
MCA-Liberia, Procurement Agent and LERC		
Name	Designation	Entity
Hady Sherif	Energy Director	MCA-L
Dele Shobayo	Energy Project Technical Assistance Manager	MCA-L
Aaron K.K. Cholopray	Procurement Director	MCA-L
Oumar Ndiaye	Consultant	MCA-L
Sreekant Baathuku	Senior Procurement Specialist	MCA-L, PA
Jean-Pierre Richardson	IT Assistant	LERC
Tarnue Sawo	IT Manager	LERC
MCC		
Jonathan Saiger	Senior Energy Advisor	MCC
Simba Mangwe	Consultant	MCC

A. Introduction

As per WebEx invitation, all the prospective bidders (representing 16 firms) joined the meeting through WebEx. After Self introduction of the participants, MCA-Liberia Energy Project Manager, welcomed the participants for the pre-bid meeting and briefly introduced the participants to the project. He emphasized that the bidders should submit the bids in line with the requirements of the Bidding Document.

As per the agenda, Senior procurement Specialist, MCA-L, PA started the presentation on bidding procedures.

B. The Purpose, Scope and Context of the Meeting

The Purpose of the meeting was to explain the technical and procurement aspects of the bidding document of Procurement of Development, Implementation and Deployment of a Regulatory Information Management System (RIMS) for Liberia Electricity Regulatory Commission (LERC), and to allow prospective bidders to request for clarifications on the bidding document in relation to technical and bidding requirements.

It was made clear to the bidders that though MCA-L provides answers verbally during the meeting, the bidders are requested to submit all their queries for clarification in writing by 09 September 2020. MCA-L will send their written responses to queries by 14 September 2020.

C. Overview of the Bidding Procedures

The Senior Procurement Specialist, Procurement Agent, briefed the participants on the important points in the bidding procedure and explained the evaluation criteria for the bid. As per the bidding document, in the evaluation of bids, 70% weightage will be given to technical factors and 30% weightage for price factor, and the highest scorer will be considered for award. The bidders were informed that the price schedules have

been divided into two sections, i.e., Items to be completed within Compact End Date (CED) and Items to be completed after CED, as the implementation period extends to March 2021 beyond the CED of January 20, 2021. The bidders were also informed that after CED all the responsibilities of MCA-L will be assigned to LERC and LERC will be responsible for acceptance and payment of the deliverables completed after CED.

The bidders were briefly introduced to the financial and experience qualification criteria that will be used for checking the bidder's eligibility as a part of qualification. The bidders were advised to read the bidding document carefully and prepare their bids for submission.

D. Question & Answer Session

Some of the important queries were:

1. Extension of bid submission – clarified that extension is not under consideration because of tight schedule due to ensuing CED.
2. Insurance Bond for Bid security – clarified that only Bank Guarantee will be accepted
3. Taxes on services – will be clarified in writing based on the detailed query
4. Certification of BPM – clarified that certification is required.

The above queries and others clarified as above with reference to the bid document and the bidders were asked to submit the queries in writing for MCA-L to respond in writing as well.

E. Overview of the Technical Requirements

As per the agenda, Oumar Ndiaye, Consultant to MCA-L, provided a brief technical overview of the project in the context of Liberia and answered the technical queries. Consultant emphasized preference of technical quality over price and the time sensitivity of the project.

F. Question & Answer Session

Some of the important queries were:

1. Networking required at LERC Office
2. Scalability of the project
3. Complementary functions in addition to the requirements

On the above queries and other queries, MCA-L requested the bidders to submit them in writing and MCA-L will respond with necessary information, as requested.

G. Closing Remarks

The Procurement Director requested the bidders to look into the bidding document carefully and submit responsive bids accordingly. He thanked the participants for attending the meeting.