



**Government of Liberia  
MILLENNIUM CHALLENGE ACCOUNT LIBERIA**

**RESPONSES TO REQUEST FOR CLARIFICATION**

**Production and Delivery of Promotional Materials (Fliers & Reports) and Jingles in two (2) Lots for Creation of Awareness on MCA-Liberia's Activities**

Ref. No. 4A1508/CA/006

Following the issuance of the Request for Quotation (RFQ) document for the Production and Delivery of Promotional Materials (Fliers & Reports) and Radio Jingles in two (2) Lots for Creation of Awareness on MCA-Liberia's Activities on June 05, 2019, Suppliers were provided the opportunity to request clarifications related to the RFQ document in writing until **Wednesday, 12, 2019**, while the deadline for MCA-Liberia to respond is **Monday, 17, 2019**.

The requests for clarifications received from Suppliers and responses are indicated below:

**QUESTIONS & ANSWERS**

#	Suppliers' Queries	MCA-Liberia's Response
1	With reference to Lot 1, are we meant to set up these fliers and newsletter from the copied information in the Bid document or Is there any available documentation to work along with to produce the required Lot 1 specifications	The documents provided in the RFQ are sample materials to be produced. After award of purchase order, the supplier/ vendor shall discuss with the Purchaser to finalize the content, design & presentation of the flier and then to proceed with the printing.
2	I would like to request for a clearer description of the fliers with reference to the grams of paper and paper specification. Also, would like to know whether the soft or sample copies are available for us to adequately cost for the Lot 1 requirements.	Paper specification for flier: 135 – 170 gsm; For quarterly progress report, the size of the paper shall be A4 and paper specification shall be 110 to 120 gsm.  Please refer to <b>Addendum # 1</b>
3	Lot 1 sample sheet 1-4 on page 4 made mention of Logos. How do we we get the Logos.	Logos will be provided to the selected vendor.