



**Government of Liberia  
MILLENNIUM CHALLENGE ACCOUNT LIBERIA**

**SITE VISIT MINUTES**

**PP REF#: 4A1508/CA/012**

**Provision of CCTV and Security Cameras Maintenance and Repair  
Services to MCA-Liberia**

A Site Visit was held on October 24, 2019, at 2:15 pm Liberia time at MCA-Liberia Offices, located at F & F Building, 2<sup>nd</sup> Floor, 63 UN Drive, Mamba Point, Coconut Plantation, Monrovia, Liberia.

**Present:**

<b>Name</b>	<b>Entity</b>	<b>Email</b>
<b>Company Representatives</b>		
1. A. Lincoln Jarwee	Sebus Group	<a href="mailto:sebusgroup@outlook.com">sebusgroup@outlook.com</a> <a href="mailto:ajarwee@gmail.com">ajarwee@gmail.com</a>
2. D. Nathaniel Johnson	ESI	<a href="mailto:esiglobllib@gmail.com">esiglobllib@gmail.com</a>
3. Anthony H. Diggs	SMARTTECH	<a href="mailto:adiggs@smartechnlib.com">adiggs@smartechnlib.com</a>
4. Septimus Jemadje	Liberia Card System	
5. Benita Greene	CS Solutions	<a href="mailto:info@cssolutionslib.com">info@cssolutionslib.com</a>
6. Morris S. Jaetor	Sebus Group	<a href="mailto:morrisjaetor@gmail.com">morisjaetor@gmail.com</a>
7. Teddy kitimini	Busy Liberia Company	<a href="mailto:teddy.kitimini@busy-liberia.com">teddy.kitimini@busy-liberia.com</a>
8. Yarbo Sumo	Busy Liberia Company	<a href="mailto:sumya-bo@gmail.com">sumya-bo@gmail.com</a>
9. Mitchel S. Worjloh	ESEC Pro Technologies	<a href="mailto:mitch583@gmail.com">mitch583@gmail.com</a> <a href="mailto:esecprotechnologies@gmail.com">esecprotechnologies@gmail.com</a>
10. Emmanuel Daweah	ESEC Pro Technologies	<a href="mailto:esecprotechnologies@gmail.com">esecprotechnologies@gmail.com</a>
11. Haresh Karamohandani	New Africa Technology	<a href="mailto:info@newafritech.com">info@newafritech.com</a>
12. Solman B S	Securitech	<a href="mailto:securitechlib@hotmail.com">securitechlib@hotmail.com</a>
13. Kholil Saad	Securitech	<a href="mailto:SecuritechLib@hotmail.com">SecuritechLib@hotmail.com</a>
<b>MCA-Liberia</b>		
<b>Name</b>	<b>Entity</b>	<b>Email</b>
1. Aaron K.D. Cholopray	Procurement Manager, MCA-L	<a href="mailto:cholopraya@mca.gov.lr">cholopraya@mca.gov.lr</a>
2. Lamine Kamara	IT Manager, MCA-L	<a href="mailto:kamaral@mca.gov.lr">kamaral@mca.gov.lr</a>

## A. Background

Following the local advertisement and issuance of the **Request for Quotation (RFQ)** for the **Provision of CCTV and Security Cameras Maintenance and Repair Services to MCA-Liberia**, Service Providers were provided the opportunity to request clarifications. As result, there were several requests for clarification, which prompted MCA-Liberia to issue Addendum 1 to the RFQ on **October 21, 2019** to allow Service Providers to attend a site visit and to extend the deadline for submission of Quotations.

## B. Site Visit and Scope

A site visit organized by MCA-Liberia was held at MCA-Liberia Offices, located at F & F Building, 2<sup>nd</sup> Floor, on **October 24, 2019 at 2:15 pm (Liberia Time)**. Aaron K.D. Cholopray, Procurement Manager, MCA-Liberia led the site visit with the support of the MCA-Liberia IT Officer. Nine (9) service providers were represented and were given an opportunity to see the equipment and the surroundings.

## C. Question & Answer Session

Participants present were given an opportunity to ask questions and answers were provided. They were also informed that they will receive all the questions and responses through email.

The following are the questions asked during the site visit and responses:

#	Service Providers' Queries	MCA-Liberia's Response
1	Are you upgrading the system?	<i>No.</i>
2	What is the capacity of the Camera Hard Drive Disk(HDD)?	<i>500GB.</i>
3	Do you have extended drive for backup?	<i>No.</i>
4	Are the cameras IP or analog?	<i>Analog.</i>
5	Where do you have the power supply for the cameras?	<i>Data Center, with 24/7 power.</i>
6	What is the brand name of the camera?	<i>KKMOON CCTV DVR (Model: XF-9416NF-LM) and Elec Camera.</i>
7	How many remote screens are there?	<i>Besides the monitor connected directly we can access through the browsers.</i>
8	How many Terabytes is the HDD?	<i>See the response to query two (2) above.</i>

#	Service Providers' Queries	MCA-Liberia's Response
9	How secure is the power supply?	<i>Feeding from the same power as the servers, 24/7 protected.</i>

**D. Closing Remarks**

Aaron K.D. Cholopray closed the site visit at around 2:40 pm by thanking participants and encouraging the service providers to adhere to the instructions as outlined in the RFQ to submit responsive quotations and reminded service providers of the Pre-Quotation Meeting at 3:00 pm.

Attachment:

Annex 1 – Attendance Register

## **Annex 1**

### **Attendance Register**

# ATTENDANCE REGISTER




## Site Visit

RFP Ref: 4A1508/CA/012

### Provision of CCTV and Security Cameras Maintenance and Repair Services to MCA-Liberia

Date: October 24, 2019, at 2:15 pm

#	NAME	ENTITY	POSITION	E-MAIL	PHONE	SIGNATURE
1	A. Lincoln Jarwee	Sebus Group	General Manager	sebusgroup@outlook.com	0770611642 0886160159	
2	D. Nathaniel Johnson	E.S.I	C.E.O	esig@bellsouth.com	0770059224	
3	Anthony H. Diggs	SMARTECH	General Manager	amh@smartechlib.com	077181780	
4	Septimus Semedi	Lib. card. syst	Tech. Panel	semedi@yola.com	0776172725	
5	Benita Greene	CS Solutions	Marketing Staff	info@cssolutionslib.com	0775130176	
6	Morris S. Jaator	Sebus Group	ASST	morris.jaator@gmail.com	0777775617	
7	FESSY KITIMINI	BUSY LIBERIA	MANAGER	teddy.kitimini@b.l.b.	0777802883	
8	Yarbo Sumo	" "	Assistant	sumyorb@jmon.com	0777119543	
9	Mitchell S. Klayton	ESEC PRO	OPERATION	mitch583@gmail.com	0776554198	
10	Emmanuel Doweah	ESEC PRO	CEO	esecprotechnologies@gmail.com	077557388	

#	NAME	ENTITY	POSITION	E-MAIL	PHONE	SIGNATURE
11	Hareesh Karavimbundani	New Africa Technology Securitech	CEO	info@newafriatech.com	088570080	
12	Salem bin Salem	Securitech	IT Engineer	securitech@securitech.com	077037764	
13	Khalil Saad	Securitech	General Manager	SecuritechLib@hotmail.com	077000020	
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						