



REPUBLIC OF LIBERIA

MILLENNIUM CHALLENGE ACCOUNT

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SPECIFIC PROCUREMENT NOTICE

LETTER OF INVITATION

**Recruitment of Individual Consultant: Financial Consultant**

Country: **Liberia**

City/Locality: **Monrovia**

Ref# Number: **4A1507/CA/016**

Contract Name: ***“Recruitment of Individual Consultant: Financial Consultant”***

Project Name: **Program and Administration**

Funding Agency: **Millennium Challenge Corporation**

Buyer: **Millennium Challenge Account – Liberia (MCA-Liberia)**

The United States of America, acting through the Millennium Challenge Corporation (“MCC”) and the Government of Liberia (the “Government”) have entered into a Millennium Challenge Compact for Millennium Challenge Account assistance to help facilitate poverty reduction through economic growth in Liberia (the “Compact”) in the amount of approximately Two Hundred Fifty Six Million Seven Hundred Twenty Six Thousand US Dollars (US \$ 256,726,000) (“MCC Funding”). The Government, acting through the Millennium Challenge Account - Liberia (the “MCA - Entity”), intends to apply a portion of the MCC Funding to eligible payments under a contract for which this Letter of Invitation (“LOI”) is issued.

The goal of the Compact is to reduce poverty through economic growth. Specifically, the Compact seeks to address two binding constraints to economic growth currently existing in Liberia:

- a) lack of access to reliable and affordable electricity, and,
- b) inadequate road infrastructure.

This Letter of Invitation, follows the General Procurement Notice that appeared on that appeared in dgMarket on February 7, 2020, UNDB Online on February 7, 2020, the MCA Liberia’s website (www.mca.gov.lr) on February 7, 2020, and local newspapers: Frontpage Africa on February 10 & 12, 2020 and Heritage on February 13, 2020.

**1. Summary of Services:**

The MCA-Liberia now invites applications from eligible Individual Consultants to provide financial consultancy services to MCA-Liberia. ***This requirement is only for individual consultants. Submissions from consulting firms will not be accepted. Individual consultants are also not allowed to subcontract any part of this work to other individuals or firms.***

**Contract start date and duration.** The location of the assignment is Monrovia, Liberia. The overall duration of the assignment is six (6) months beginning upon the effective date of the contract, unless earlier terminated or extended for additional term(s) as may be mutually agreed.

The required qualifications for the Individual Consultant to be considered are indicated in the TOR. Please refer to the detailed TOR included under Section 2 of the Letter of Invitation (LOI).

## 2. Application Procedure:

**Application Procedure:** Consultants should register their interest by sending an e-mail (with subject **Recruitment of Individual Consultant: Financial Consultant** to the Procurement Agent at [MCALiberiaPA@cardno.com](mailto:MCALiberiaPA@cardno.com), giving their full contact details. **This will ensure that the Consultants receive a copy of the LOI and any updates.**

Interested Individual Consultants are requested to submit their **Application/Cover Letter, CV, and financial proposal as separate files in a single submission** using the four (4) forms provided for this purpose in the LOI, which is available at the email address below.

## 3. Selection Procedure:

The Consultant will be selected in accordance with the procedures for selection of Individual Consultants set out in the MCC Program Procurement Guidelines (P1.B.3.10) which are provided on the MCC website ([www.mcc.gov](http://www.mcc.gov)).

- The selection process comprises two stages: first, MCA- Liberia will select the consultant with the most appropriate CV/qualifications and experience using the criteria provided in the LOI documents then the financial offer will of the most qualified consultant will be opened. Contract award is subject to negotiations and a price reasonableness analysis.

4. Application/Cover Letter, current CV, and **financial proposal** shall be submitted to the address below no later than **September 7, 2020 at 5:00pm Liberia time**. Proposals should be submitted by email to:

**MCA-Liberia Procurement Agent**

Email: [MCALiberiaPA@cardno.com](mailto:MCALiberiaPA@cardno.com)

5. Bid Challenge: Individual Consultants may challenge the results of a procurement only according to the rules established in the Bid Challenge System developed by the MCA-Liberia and approved by MCC. The rules and provisions of the Bid Challenge System are as published on the MCA-Liberia's website at [www.mca.gov.lr](http://www.mca.gov.lr).
6. MCA-Liberia is not bound to accept any of the applications submitted and may cancel the selection process at any time without providing any justification to the Consultants.