

MCA LIBERIA, BOARD OF DIRECTORS
Meeting Minutes 003

February 6, 2017

I. CALL TO ORDER

The Acting Chairman, Hon. W. Gyude Moore, who was acting in the place of the Chairman of the Board, Hon. Boima S. Kamara, who was unable to attend, called to order the third meeting of the MCA Liberia Board of Directors at 3:42 p.m. on February 6, 2017 at the MCA Liberia Office in Mamba Point, Monrovia, Liberia.

Attendance

The following persons were present:

Board Members

1. Hon. W. Gyude Moore (Minister of Public Works) (Acting Chairman)
2. Mr. Monie R. Captan, MCA Liberia Chief Executive Officer (Board Secretary)
3. Dr. Clarence K. Moniba, Head of the Presidential Delivery Unit
4. Mr. Francis A. Dennis, Liberia Chamber of Commerce President
5. Mr. Ian Yhap, Chairman of L.E.C. Board of Directors
6. Mrs. Kateri Clement, MCC Resident Country Director (MCC Representative).

Other Participants

7. Hon. Sam Russ, Deputy Minister of Lands, Mines and Energy
(on behalf of the Minister of Lands, Mines and Energy)
8. Hon. Alvin E. Attah, Deputy Minister of Finance and Development Planning
(on behalf of the Minister of Finance and Development Planning)
9. Atty. Edward E. Dillon, Special Asst to the Minister of Justice
(on behalf of the Minister of Justice)
10. Cllr. James A. A. Pierre II, MCA Liberia General Counsel (Asst Board Secretary)
11. Mrs. Melissa Ho, MCC Managing Director
12. Mr. Julio Sarra, MCC Procurement Director
13. Mr. William Gallagher, MCC Senior Operations Officer
14. Ms. Lara Gabriele, MCC Office of General Counsel

II. ADOPTION OF AGENDA

The agenda was circulated on January 29, 2017 along with the meeting notice and it was adopted as circulated.

III. WELCOME

Following the adoption of the Agenda, the Acting Chairman welcomed the Directors and non-Board Members, which included some of the staff of Millennium Challenge Corporation who were visiting Monrovia from Washington, D.C.

IV. REVIEW AND ADOPTION OF PREVIOUS MEETING'S MINUTES

The minutes of the previous meeting, which occurred on July 15, 2016, were reviewed and approved.

V. OLD BUSINESS

The General Counsel of MCA Liberia noted that although the minutes of the Board's first meeting reflect an instruction from the then Board Chairman, Hon. James Kollie, that each member of the Board nominate a proxy to represent them in their absence, no proxy for any member of the Board has been nominated. The Acting Chairman determined that since this issue had previously been discussed by the Board, each member of the Board should, via a written communication, submit the names of their respective proxies by the close of business on Wednesday, February 8, 2017.

VI. NEW BUSINESS

- a) **Report on the Executive Committee:** The CEO, who is the Chairman of the Executive Committee, remarked that although the Board Members received all of the documentations related to the Committee's January 5, 2017 meeting within one week of the meeting, as required by the By-Laws, it is still useful to provide an oral presentation to the Board on the actions of the Committee. Therefore he provided a report on what occurred during the meeting, with particular emphasis on the Committee's approval of the Fifth Quarter's Disbursement Request.

VII. PRESENTATION BY REPRESENTATIVES OF THE MILLENNIUM CHALLENGE CORPORATION ABOUT THE DUTIES OF MCA LIBERIA'S BOARD OF DIRECTORS

Representatives from MCC along with MCA Liberia's General Counsel provided a PowerPoint presentation that explained the powers, roles and responsibilities of MCA

Liberia's Board of Directors. The presentation also touched on several of MCC's policies and guidelines.

After the presentation and the ensuing discussion, the Acting Chair instructed the Board Secretary to email the presentation to each member of the Board.

VIII. AOB:

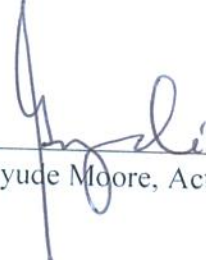
It was mentioned that the members of the MCC Road Team who were in Monrovia and MCA Liberia's Road Director would be meeting with the Acting Chair at his office at the Ministry of Public Works on Friday, February 10, 2017 to discuss the Compact's Roads Projects.

IX. Summary of Decisions Taken

- 1. The Board Members present agreed to submit a name of their Board Proxy before the close of business on February 8, 2017.**

The Acting Chairman adjourned the meeting at 4:42 p.m.

Minutes submitted by: 
Monie Captan, Secretary

Minutes approved by: 
Hon. W. Gyude Moore, Acting Chairman